

*2021-2022*

Sabetha High School



**BAND  
HANDBOOK**

Katie Topp - Director

David Glynn - Principal

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## IMPORTANT CONTACT INFORMATION

<b>Katie Topp</b>	<b>toppk@usd113.org</b>	<b>(316) 613-1862</b>
Parents and students are free to contact me via email, text, or phone at any time. I load student and parent phone numbers into Remind so I can send out mass text reminders as well. If you (parent/guardian) DO NOT want to be contacted via text, please let me know.		
<b>Manning Music</b>	<b>manningmusic.net</b>	<b>(785) 272-1740</b>
Manning Music in Topeka is the music shop the school does business with. They deliver to Mrs. Topp on Thursday afternoon each week. If you need to order supplies or have an instrument repaired, Manning is usually the fastest way to get those things done. They take orders via their website and over the phone. If you send in instruments for repair, they will call you with an estimate before starting work. You are also free to use other music shops or Amazon.		

The following is the band event calendar for August 2021 through July 2022. Please mark the required (**bold and gray**) items on your calendar.

Items in bold are required performances. Should the football and/or basketball teams go on to compete in post-season games, the same requirements for participation will apply.

The only excusable performance absences are due to illness, family emergency, and conflicting school activity. **Work is not an acceptable excuse for missing a performance as students have plenty of notice to request days off.** Report times not listed here will be posted in the band room several days in advance. Failure to arrive by the report time for a performance, without prior consent from Mrs. Topp, will result in points deducted from participation grade.

If a student knows of a potential conflict with a performance, they should notify Mrs. Topp ASAP. Mrs. Topp may allow points to be made up for unexcused absences when she is notified far in advance of the absence.

## 2020-2021 SHS BAND CALENDAR

These items may be subject to modification or cancellation. Mrs. Topp will communicate ASAP when changes are made.

DATE	ACTIVITY	REPORT TIME
<b>8/24</b>	<b>In-class marching band picture</b>	
9/2	Mattress Sale Fundraiser meeting via ZOOM	7:00pm
<b>9/17</b>	<b>FB v. NC (HOMECOMING), parade @ 1pm, game in the evening</b>	<b>5:45pm</b>
<b>9/24</b>	<b>FB v. Holton</b>	<b>6:15pm</b>
9/25	Mattress Sale Fundraiser @ SHS Old Commons	10:00am-5:00pm
9/28	Cherrydale Fundraiser materials handed out in class	
<b>10/8</b>	<b>FB v. Royal Valley with 7<sup>th</sup>/8<sup>th</sup> Grade Bands</b>	<b>6:15pm</b>
<b>10/11</b>	<b>Marysville Marching Band Festival</b>	<b>during the school day - performance time TBD</b>
10/12	NEKMEA Honor Band Registration Deadline	
10/19	Cherrydale Fundraiser materials due	in class
10/20	Lied Center event - The Westerlies	TBD
<b>10/22</b>	<b>FB v. Hiawatha</b>	<b>6:15pm</b>
<b>10/29</b>	<b>Potential FB Playoff Game</b>	<b>6:15pm</b>
<b>11/5</b>	<b>Potential FB Playoff Game</b>	<b>6:15pm</b>
11/6	NEKMEA District Honor Band live auditions @ Eudora	5:30am
<b>11/12</b>	<b>Potential FB Playoff Game</b>	<b>6:15pm</b>
<b>11/19</b>	<b>Potential FB Playoff Game</b>	<b>6:15pm</b>
<b>11/27</b>	<b>Potential State FB</b>	<b>TBD</b>
12/5	NEKMEA Honor Band @ Topeka Seaman HS – report to SHS	6:30am
<b>12/7</b>	<b>BBALL v. Wamego</b>	<b>In stands @ 5:55pm</b>
12/10, 12/13	Rehearsal @ SMS	1 <sup>st</sup> Hour
<b>12/13</b>	<b>Winter Concert @ SMS</b>	<b>6:30pm (concert starts @ 7:00pm)</b>
<b>12/14</b>	<b>BBALL v. Riverside</b>	<b>In stands @ 5:55pm</b>
<b>12/17</b>	<b>BBALL v. Jeff West</b>	<b>In stands @ 5:55pm</b>
12/17	KMEA State Audition registration deadline	
1/5	Percussion Ensemble Rehearsal (every Wed. AM until further notice)	7:15am
<b>1/7</b>	<b>BBALL v. Royal Valley (Alumni Night)</b>	<b>In stands @ 5:55pm</b>
1/8	State Honor Band Auditions @ Salina	Early - TBD
<b>1/28</b>	<b>BBALL v. Silver Lake</b>	<b>In stands @ 5:55pm</b>
<b>2/4</b>	<b>BBALL v. Holton with 8th Grade Band</b>	<b>In stands @ 5:55pm</b>
2/5	Regional Piano @ Baker University	
<b>2/8</b>	<b>BBALL v. NC</b>	<b>In stands @ 5:55pm</b>
<b>2/15</b>	<b>BBALL v. Perry</b>	<b>In stands @ 5:55pm</b>
<b>2/22</b>	<b>BBALL v. Hiawatha (Senior Night)</b>	<b>In stands @ 5:55pm (earlier for seniors)</b>
<b>2/28-3/1</b>	<b>Potential Substate BBALL</b>	<b>Evening - TBD</b>
<b>3/3-3/5</b>	<b>Potential Substate BBALL</b>	<b>Afternoon/evening - TBD</b>

<b>3/9-3/12</b>	<b>Potential State BBALL</b>	<b>TBD</b>
4/9	Regional Solo & Small Ensemble Festival @ Holton - students who choose to prepare a solo or small ensemble piece perform	Early - TBD
<b>4/14</b>	<b>State Large Group @ Atchison MS</b>	<b>Dismissal TBD (during the day)</b>
4/14	Performing Arts Night @ SMS - students who earn a 1 rating at regional perform	6:40pm or later
4/30	State Solo & Small Ensemble Festival @ SE of Saline - students who earn a 1 rating at regional perform	Early - TBD
<b>5/9-5/10</b>	<b>Rehearsal @ SMS</b>	<b>1st Hour</b>
<b>5/10</b>	<b>Spring Concert @ SMS</b>	<b>6:30pm (concert starts @ 7:00pm)</b>
<b>5/14</b>	<b>Graduation @ SHS</b>	<b>6:30pm (graduation starts @ 7:00pm)</b>
7/16	Rodeo Parade	4:30pm, parade @ 6:30pm
<b>7/25-7/27</b>	<b>BAND CAMP – all band members @ SHS</b>	<b>9:00am-12:00pm, uniform fittings afterward by appointment</b>

## EXPECTATIONS

Every band student is expected to demonstrate the following:

- A **positive** attitude and good work ethic
- **Respect** for peers, teacher, instrument, and equipment
- A desire to **learn** and improve
- **Reliability** and **responsibility**

## GRADING

Students receive participation grades for performances and are graded on other performance and written assignments throughout the year. Students also complete six “service duties” (service to the band program) over the course of the year.

**PERFORMANCES** – If a student is missing performances, they’re missing the whole point of participating in a *performing* art. Band is a team effort, and every member that isn’t playing at a performance lessens the overall effect. It is vital that everyone participates; we need every instrumentalist at every performance. There is no bench in band; every member is varsity.

- 50 points per concert & festival performance (min. 3, max. 7)
- 40 points per athletic performance (football and basketball games) (min. 12, max. 26)

**SERVICE** – Running a band is a huge operation. There are so many events to prepare for, pieces of music to keep organized, nuts and bolts (literally) to oil and adjust, garments to take care of, and pieces of equipment to move that one person alone cannot manage it all. Students must help keep the program running.

- 30 points per “service duty” (3 required each semester)

Please see the list of service duty events on page 5 (these are just some of the ways students can earn service duties). Service duties can also be earned by participating in volunteer band events during the summer (Rodeo Parade, Band Day, etc.) Once a student satisfies the requirement for their grade, extra service duties count toward lettering. Students are always welcome to ask Mrs. Topp what they can do to earn service duties.

**PLAYING TESTS & OTHER ASSIGNMENTS** – Periodically students will be asked to complete assignments to practice musical skills and demonstrate understanding and opinions. There are also playing tests every so often to ensure students are practicing on their own time as well as in group rehearsal.

- Points values vary

## **ATHLETES, CHEERLEADERS, MANAGERS, & OTHER ACTIVITIES**

One of the things Sabetha High School prides itself on is having a very involved student body. Because our students are so involved, conflicts arise and compromises have to be made in order to allow students to participate in all their activities. Performances are a cornerstone of band, but there are some special rules regarding athletes, cheerleaders, and managers at athletic performances since they are doing double duty at these events:

**FOOTBALL** – Starting football players will not be required to perform during football games. All other football players will perform during halftime, unless they are playing immediately before or after halftime. If a non-starting player is playing immediately before halftime, it is the player's choice whether they go in the locker room or perform with the band, and they will not be penalized for choosing not to perform in that situation. Football managers will perform during pregame and halftime.

**CHEERLEADERS** – Cheerleaders will play in pregame and at halftime during football season. During basketball season, they will play between the varsity girls and boys basketball games and during halftime. Exceptions are made during elementary and middle school clinics and when cheer is performing a dance routine.

**BASKETBALL** – Varsity boys basketball players and freshmen girls basketball players will not be required to perform on game days, unless there are no freshmen games that day; all other basketball players will be required to perform after their basketball commitment is done for the evening, and they've had a chance to shower, change, and eat. If more time is needed, athletes should check in with Mrs. Topp. Basketball managers will perform during scheduled times or after their team commitment is finished for the evening.

During sub-state and state basketball, students not playing that day/evening will be expected to perform for the entirety of the band's performance times.

**ALL OTHER ATHLETICS AND ACTIVITIES** – Tennis, volleyball, cross country, wrestling, track, softball, baseball, golf, forensics, musicals, plays, FFA, scholars bowl, KAYS, FCCLA, FCA, Student Council, yearbook, newspaper, etc. do not commonly conflict with performances, but if conflicts do occur, students are expected to notify Mrs. Topp ahead of time. Each conflict will be handled on a case-by-case basis.

**All athletes, cheerleaders, managers, and members of activities will march in the homecoming parade. All athletes, cheerleaders, managers, and members of activities will practice with the band or participate in some way during class regardless of whether or not they play in the sporting event performance.**

## PERFORMANCE ATTIRE

The band has uniforms just like athletic teams do. These are our uniforms:

### CONCERT PERFORMANCES – all black dress clothes

- Ladies will be provided with long black concert dresses and need to wear nice black shoes or choir shoes. In the event that we don't have enough dresses, ladies will be expected to wear black clothing and shoes.
- Gentlemen need to wear black dress pants, a black long sleeve button up shirt, black polo, or black long sleeve sweater, and black dress shoes or nice black boots.

### MARCHING BAND PERFORMANCES – marching band uniforms (jackets, gauntlets, gloves, bibbers, hats, plumes, and Drillmaster marching shoes

- Students must provide their own long black socks.

### PEP BAND PERFORMANCES – navy band t-shirt, hoodie, or jacket

- Students must purchase at least one of the shirts at the beginning of the school year, and it must be *visible* at indoor pep band events.

**Failure to wear the correct attire for the occasion will result in points deducted from the participation grade.**

There is a \$10 dry cleaning fee for marching uniforms charged to each high school band student at enrollment.

## SUPPLIES

**All students:** instrument, flip folder/lyre, pencil, music, headphones

**Woodwinds:** reeds, ligature, neck strap, swab, cork grease, etc.

**Brass:** Blue Juice valve oil (trumpets, mellophones, tubas), Hetman rotor oil (French horns), or SuperSlick slide oil (trombones), slide grease, cleaning snake, mouthpiece brush

**Percussion:** snare sticks

In high school, students are expected to perform at a more sophisticated level than elementary and middle school band; purchasing higher quality supplies and equipment is something all high school musicians should consider. Please see the instrument supply pages on the Band Website for suggestions: <https://sites.google.com/usd113.org/sabetha-band/home>

## RENTAL FEES

Instruments that are borrowed from the school have a \$30 per year rental fee that goes toward maintenance and cleaning. This fee also applies to percussionists since the school provides all the instruments they use (high school percussionists are not required to have their own snare drum or bell set).

## INSTRUMENT & EQUIPMENT CARE

**MARCHING UNIFORMS** – Need to be hung up and stored properly when not in use. Uniforms will be checked periodically for correct storage. Marching shoes should be stored OUTSIDE of the garment bag (cubbies, instrument room, etc.).

**INSTRUMENTS** – Woodwind instruments should be swabbed out after each use (clarinet and sax mouthpieces should be swabbed out after each use, too), brass instruments should be bathed at least twice during the school year (mouthpieces at least once a week), and percussionists should refrain from using any percussion instrument for anything other than its intended purpose (keyboards and drums are not tables).

It is highly recommended that all students have their instruments professionally cleaned by a repair shop at least every two years.

**IPADS** – iPads should be kept out of the way in a cubby, in students' lockers, or under students' chairs. iPads are not used frequently in class; students will be notified ahead of time if they need their iPads for class.

**DAMAGED & LOST INSTRUMENTS & EQUIPMENT** – Students will need to take extra care to make sure their instrument, uniform, etc. is secure and accounted for at all times, especially when the band is on a bus or at another school. There are numerous opportunities for things to be broken and lost, and it is each student's responsibility to prevent those things from happening. If school-owned instruments, equipment, or uniforms are lost or damaged, the students/their family will be responsible for paying for the repair or replacement.

## FUNDRAISING

Sabetha Band students have the option of participating in two different fundraisers each year: Cherrydale is a catalog/online fundraiser that begins at the end of September and concludes in the middle of October. Students earn about 35% of what they sell for their individual fundraising accounts. We also host a Mattress Sale fundraiser on the last Saturday in September in the SHS Old Commons. Students earn money for their fundraising accounts through referring customers who make purchases at the event. One referral earns \$25, the second referral earns \$50, and three or more referrals all earn \$50 a piece.

Students can use their fundraising money to purchase instruments, band supplies, sheet music, band shirts, and pay for band trips. Trips are taken every four years and can cost upwards of \$400 per student. Students who also participate in show choir in high school can use their funds to purchase items for that as well.

## LETTERING

Letters will be awarded to students who go above and beyond the requirements of the class and participate in extra activities and/or service duties. **Students must earn at least 12 points to receive a letter.**

II or III Rating on solo or ensemble at regional solo/ensemble festival.....	4
I Rating on solo or ensemble at regional solo/ensemble festival.....	6
II or III Rating on solo or ensemble at state solo/ensemble festival.....	5
I Rating on solo or ensemble at state solo/ensemble festival.....	7
I Rating at state large group.....	10
Perform outside of school performances (church, wedding, 4-H, Memorial Day, etc.).....	2
Give lessons (per lesson).....	0.5
Take lessons (per lesson).....	0.5

Audition for NEKMEA honor groups.....	4
Perform in NEKMEA honor group.....	8
Service to the program (help at MS/ES concerts, concessions work, etc.).....	varies
Other (see Mrs. Topp for approval).....	varies

<b>LETTERING POINT OPPORTUNITIES</b>		
<b>These items may be subject to cancellation. Mrs. Topp will communicate ASAP when changes are made.</b>		
DATE	ACTIVITY	REPORT TIME
9/25	Mattress Sale Fundraiser - hold signs on Bluejay Blvd & HS driveway	10:00am-5:00pm (shifts)
10/12 and 11/6	Audition for NEKMEA honor band - need music ahead of time from Mrs. Topp	
10/14	4 <sup>th</sup> Grade Music Program @ SMS – serve ice cream w/ Music Boosters	5:45pm and/or 7:30pm
11/9	3 <sup>rd</sup> Grade Music Program @ SHS gym – serve ice cream w/ Music Boosters	5:45pm and/or 7:30pm
11/30	SMS Winter Concert – help w/ band and clear stage	6:15pm and/or 7:15pm
12/9	5 <sup>th</sup> Grade Music/Band @ SMS – help w/ band, serve ice cream w/ Music Boosters	6:45pm and/or 7:15pm for band, 5:45pm and/or 7:30pm for ice cream
2/5	Regional Piano Festival @ Baker University (perform)	
2/10	2 <sup>nd</sup> Grade Music Program @ SMS – serve ice cream w/ Music Boosters	5:45pm and/or 7:30pm
4/9, 4/14, 4/30	Regional Solo & Small Ensemble Festival Performing Arts Night - if you receive a 1 rating at Regional State Solo & Small Ensemble Festival - if you receive a 1 rating at Regional (prepare and perform a solo or small ensemble)	
4/21	1 <sup>st</sup> Grade Music Program @ SMS – serve ice cream w/ Music Boosters	5:45pm and/or 7:30pm
4/27	Kindergarten Music Program @ SMS – serve ice cream w/ Music Boosters	5:45pm and/or 7:30pm
5/3	5 <sup>th</sup> Grade Music/Band @ SMS – help w/ band, serve ice cream w/ Music Boosters	6:30pm and/or 7:15pm for band, 5:45pm and/or 7:30pm for ice cream
5/4	SMS Spring Concert – help w/ band and clear stage	6:15pm and/or 7:15pm
5/5	Track Concessions @ SHS	2:30pm-8:30pm (shifts)
5/12	Track Concessions @ SHS	2:45-8:30pm (shifts)
7/17	Rodeo Parade	4:30pm, parade @ 6:30pm
7/36-7/30	Each day you attend will count for letting points - all three days counts for 4	9am-12pm each day